

<instructions in blue>
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Instructions for Preparing the Full Paper for Proceedings **(Times New Roman, bold, 12 pt, single space, capitalization of major words)**

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Name of Author 1 (Times New Roman, bold, italics, 10 pt, centered)

Affiliation (University or Organization), City/State/Province, Country (Times New Roman, italics, 10 pt, centered)
author1.email@oregonstate.edu (Times New Roman, italics, 10 pt, centered)

<1 line spacing>

Name of Author 2 (Times New Roman, bold, italics, 10 pt, centered)

Affiliation (University or Organization), City/State/Province, Country (Times New Roman, italics, 10 pt, centered)
author2.email@boku.ac.at (Times New Roman, italics, 10 pt, centered)

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Abstract: This document provides instructions for preparing full papers to be submitted to COFE-FORMEC-IUFRO 2022 Joint Meeting by **September 15, 2022**. Papers received after that date will not be included in the conference proceedings. The abstract should not exceed 300 words (*Text: Times New Roman, 10 pt, justified*).

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Keywords: one, two, three, four and five (up to 5 keywords)

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1. Introduction (Times New Roman, bold, 10 pt, capitalization of major words)

The purpose of this document is to provide a template for full paper submission. The paper should be prepared using either US Letter size (8.5 x 11 inches) or A4 paper size (210 x 297 mm) using the Times New Roman font (10 pt, justified) to the format described in this template. The authors are strongly recommended to follow these instructions to ensure the production of uniform proceedings. The paper should be written in English in single space. Use line spacing in the beginning of the paragraphs without a first-line indent.

We will publish Proceedings in electronic form for this meeting. This compilation of abstracts, extended abstracts and full papers will be provided to conference participants and others who request a copy.

2. General Requirements (Times New Roman, bold, 10 pt, capitalization of major words)

<1 line spacing before subheading>

2.1 Page Limit and Submission (Times New Roman, bold, 10 pt, capitalization of major words)

The full paper should not exceed **12 pages** including all tables, figures and references. The paper should be written in Microsoft Word and sent directly to peter.mcneary@oregonstate.edu by **September 15, 2022**. Please name the file appropriately (e.g., LASTNAME.docx).

2.2 Margins

- Margins for US Letter size should be: top 1.25 in, bottom 1.25 in, left 1 in, and right 1 in.
- Margins for A4 paper size should be: top 33 mm, bottom 33 mm, left 30 mm, and right 30 mm.

2.3 Spacing

Spacing should adhere to the following format:

- Single-space for the body of the paper.
- Two-line spacing before the first level headings
- One-line spacing before and after tables, figures and equations.
- One-line spacing between paragraphs, before and after second level headings.

2.4 Boldface

Use boldface type on the title of your paper, the names of authors (but not their affiliation), and all headings.

2.5 Footnotes

Footnotes are generally discouraged, but may be used when necessary¹. They should be numbered consecutively and placed at the bottom of the page on which they appear, separated from the body of the text by a line one inch long (or 10 spaces). Two footnotes on the same page should be separated by a blank space. Be sure to observe the margin requirements at the bottom of the page. Footnotes should not be attached to equations.

2.6 Figures and Tables

Figures and tables should appear soon after their first citation in the text, and they must be individually numbered and captioned. Text in tables should be Times New Roman 10 pt. Captions should be placed below figures and above tables, typed in Times New Roman 10 pt in italic. Leave one line spacing before and after tables and figures.

<1 line spacing before table>

Table 1. Caption (Times New Roman, 10 pt, Italic)

<1 line spacing after table>

<1 line spacing before figure>

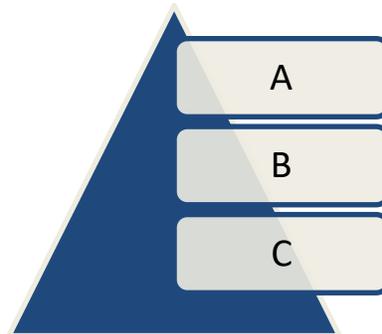


Figure 1. Caption (Times New Roman, 10 pt, Italic, centered)

<1 line spacing after figure>

2.7 Citations

Books, journals and other references should be cited in the text by enclosing in parentheses the author's surname and the year of publication. Examples: (Saaty, 1994a; Wedley, Schoner and Choo, 1993, Leung, 1997). If you cite more

¹ Test

than one reference by the same author in the same year, then use letters after the year to refer to the different publications. Example: (Saaty, 1994b). If a reference contains no author, use the first two or three words of the title and the year. Example: (Scale Reversals, 1991).

2.8 Equations

All equations should be placed on separate lines, centered and numbered consecutively. Be certain that all symbols are adequately defined. Identification numbers should be placed in parentheses along the right margin as shown below.
<1 line spacing before equation>

$$CR(n) = \frac{CI(n)}{MRCI(n)} \quad (1)$$

<1 line spacing after equation>

where $CR(n)$, $CI(n)$ and $MRCI(n)$ are the Consistency Ratio, Consistency Index and Mean Random Consistency Index, respectively, for a matrix of size n .

3. Acknowledgment

The authors would like to express appreciation for the support of the sponsors (Project Number: 000.000.000).

4. References

A full reference list should be included. Below are examples of book, journal and proceeding references (Times New Roman, 10 pt, hanging indent of 0.25 in or 6 mm).

- Dyer, R. F. and Forman, E. H. (1991) An Analytic Approach to Marketing Decisions, Englewood Cliffs: Prentice Hall.
- Donegan, H. A., Dodd, F. J. and McMaster, T. B. (1992), "A New Approach to AHP Decision Making," The Statistician, 41, 295-302.
- Barzilai, J. and Golani, B (1991) "An Axiomatic Framework for Aggregating Weights and Weight-Ratio Matrices," Proceedings of the Second International Symposium on the Analytic Hierarchy Process, Pittsburgh, PA, 59-70.